

MEMORANDUM

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April 14, 2022

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To: Presidents and Chancellors of Texas Public Universities, Lamar State Colleges, Texas State Technical Colleges, and Health-Related Institutions
Executive Directors of Texas State Agencies

From: Harrison Keller, Commissioner of Higher Education 
Robert B. Latsha II, Executive Director, Bond Review Board 

Subject: Capital Expenditure Plan (MP1) Report for FY 2023-FY 2027

The Capital Expenditure Plan (MP1) online reporting system will open on April 25, 2022, for higher education institutions and state agencies to submit capital expenditure (MP1) data to the Bond Review Board (BRB) and the Texas Higher Education Coordinating Board (THECB). The certified reports from institutional officials and state agency executive directors must be received by the THECB Funding and Resource Planning division no later than Friday, July 1, 2022.

Per the General Appropriations Act, SB 1, 87th Texas Legislature, Regular Session, Article IX, Section 11.03, state agencies and institutions are required to report this information. The dates for the report will be September 1, 2022, through August 31, 2027, (FY 2023 – FY 2027). The report will be submitted electronically through the Integrated Campus Planning System (ICPS).

The Capital Expenditure Report must include capital renewal, property acquisition, repair and renovation, or information resource projects that are planned in the next five years, regardless of funding source. The following thresholds will apply to state agencies as well as higher education institutions and include:

- (i) any proposed new construction of \$1 million or more;
- (ii) any repair and rehabilitation of \$1 million or more;
- (iii) information resource projects that cumulatively would total \$1 million or more in one year; and
- (iv) property purchases that cumulatively would total \$1 million or more in one year.

The report is not limited to those projects that would be funded with bonded financing, but also includes those expected to be funded with cash, gifts, grants, or other sources. The information submitted will be used by the BRB to produce and submit the Capital Expenditure Plan to the Governor's Office and the Legislative Budget Board by September 1, 2022.

The THECB will use the information provided by higher education institutions to create a Capital Expenditure (MP1) Report which is routinely used to inform the legislature and other stakeholders on institutions' capital needs. The ICPS reporting application can be accessed via the THECB's website located at: <https://www1.thecb.state.tx.us/apps/ICPS/Login.cfm>.

There are no in-person training sessions planned at this time, however, a comprehensive online training is available at: <http://reportcenter.thecb.state.tx.us/icps-capital-expenditure-plan-training>.

For FY 2023-FY 2027 reporting, the BRB recommends using a 6% interest rate for calculating projected debt obligation payments.

Access to the system requires an agency code or FICE code and password. State agencies with questions on reporting or needing agency passwords should contact the BRB at (512) 463-1741 or capital@brb.texas.gov.

If any technical problems are encountered while using the system, please contact Jennifer Gonzales at jennifer.gonzales@highered.texas.gov or (512) 427-6235 for assistance.

c: Jerry E. McGinty II, Director, Legislative Budget Board
Sarah Hicks, Director, Budget and Policy Division, Office of the Governor
Chief Financial Officers of Texas Public Universities, Lamar State Colleges,
Texas State Technical Colleges, and Health-Related Institutions
Liaisons, Universities, HRI's, and CTC's*
Rissa McGuire, Executive Director, Council of Public University Presidents &
Chancellors
Lori Fey, Deputy Commissioner for Data Analytics and Innovation, THECB
Emily Cormier, Assistant Commissioner of Funding, THECB

**CTC Liaisons-this does not apply to community colleges*

FRP/jg